

**SENECA COUNTY SHERIFF'S OFFICE  
PISTOL LICENSE UNIT  
6150 STATE ROUTE 96  
ROMULUS, NEW YORK 14541  
(315) 220-3430**

**TYPES OF NYS PISTOL PERMITS & GENERAL INFORMATION**

There are three categories listed on the application for a pistol permit under New York State Penal Law Article 400. Two have subcategories.

**1. Carry Concealed**

- A. **Without restriction** (generally sought by those who wish a permit for multiple purposes including personal protection outside the home)

**2. Possess on Premises**

- A. **In the dwelling of a homeowner licensee**
- B. **Within a place of business by a merchant or shopkeeper**

**3. Possess / Carry During Employment**

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**Carry Concealed, without restriction:** If the application is accepted, the applicant will be personally interviewed and, unless the applicant has extensive prior handgun experience through the military or law enforcement service, will be required to attend a handgun safety course. Carry concealed permit holders are required to recertify their permit with the New York State Police every three years from the date of issue. The recertification process is to be completed online by visiting [gunsafety.ny.gov/pistol-permit-recertification](http://gunsafety.ny.gov/pistol-permit-recertification).

**Possession within the dwelling by homeowner / Possession within a place of business by a merchant or shopkeeper:** This type of license is generally sought for personal protection within the home or place of business. It restricts the possession of the weapon or weapons to the dwelling address or business address listed on the application. If a change should occur, an amendment will be required. The applicant will be personally interviewed. Premises restricted permit holders are required to recertify with the New York State Police every five years from the date of issue. The recertification process is to be completed online by visiting [gunsafety.ny.gov/pistol-permit-recertification](http://gunsafety.ny.gov/pistol-permit-recertification).

**Possess / Carry Concealed, with regard to employment:** Except for self-employment individuals, the application must be accompanied by a letter from the applicant's employer stating that licensee is required to carry the weapon during the performance of his or her duties. The letter must also include an enumeration of the duties which necessitate the license. If the applicant is self-employed, a separate written statement must be provided setting forth the justification for the license. The applicant will be personally interviewed and, unless the applicant has extensive prior handgun experience through the military or law enforcement service, will be required to attend a handgun safety course. Employment restricted permit holders are required to recertify with the New York State Police every five years from the date of issue. The recertification process is to be completed online by visiting [gunsafety.ny.gov/pistol-permit-recertification](http://gunsafety.ny.gov/pistol-permit-recertification).

## **Additional Information**

If the applicant is seeking to be a co-registrant with an immediate family member who currently owns a licensed weapon in New York State, the owner must complete a consent form which is available through the Pistol Licensing Unit of the Sheriff's Office. A weapon may be registered to no more than two family members. Immediate family members include spouses, domestic partners, children, step-children, and siblings.

Regardless of the type of license, handguns are precluded from or severely restricted in certain facilities or areas. Some examples are Federal, State, County, and City Office Buildings, Courthouses, Schools, Banks, and Airports. Special permits are also issued for New York City. For a complete list, please visit [gunsafety.ny.gov/new-concealed-carry-restrictions](http://gunsafety.ny.gov/new-concealed-carry-restrictions).

No additional handguns may be obtained by a licensee without first obtaining an amendment to the license. This is accomplished by application through the Pistol License Unit. Should you dispose of a weapon, you must report the transfer, and amend your license by application through the Pistol License Unit.

Any change of address must be reported on a form available through the Pistol License Unit within ten days of the change. Failure to comply is a Class A Misdemeanor.

If a licensee moves out of Seneca County, a request may, in the licensee's discretion, be made through the Pistol License Unit to have the licensee's complete file transferred to the new county of residence.

All pistol permit amendments and new applications are by appointment only. Please contact the Pistol Permit Clerk at 315-220-3430 with any questions.