



SENECA COUNTY SHERIFF'S OFFICE

PISTOL PERMIT UNIT

6150 State Route 96
Romulus, New York 14541
(315)220-3220



CHECKLIST

Use this checklist to ensure all required paperwork is submitted with NEW pistol license applications

- Pistol License Applicant Questionnaire
- Character Reference Mailing List
- Pistol Permit Character Reference (4 required)
 - Reference # 1
 - Reference # 2
 - Reference # 3
 - Reference # 4
- Departmental Affirmation
- New York State Mandated Safety Training Certificate
- PPB3 - NYS Pistol/Revolver/Semi-Automatic Rifle License Application (**Complete & submit both PPB3 forms provided**)
NO PHOTOCOPIES - Original signatures
- Money Order/Cashier Check - \$94.25 payable to Seneca County Sheriff's Office - State & Federal fingerprint processing fee
- Money Order/Cash - \$10.00 payable to Seneca County Sheriff's Office - Application processing fee

The items below are optional form submissions:

- Co-Registration of Pistols/Revolvers
- Out of County Reference Justification
- New York State License Request for Public Records Exemption