

SENECA COUNTY

SHERIFF

2013 ANNUAL REPORT



Sheriff Jack S. Stenberg

Dear Chairman Hayssen ;

On behalf of the dedicated men and women of the Seneca County Sheriff's Office, I am pleased to submit the 2013 Annual Report of the Seneca County Sheriff's Office to you; Members of the Seneca County Board of Supervisors and to the Citizens of Seneca County.

It is with great pride that I share with each of you the results of the tireless efforts of the men and women of the Office of Seneca County Sheriff in helping to make Seneca County a safe place to live and work.

As you are well aware, in December 2013, together we flipped the switch to on for a solar powered field at the Law Enforcement Center. This public and private partnership will save the County over \$1 million dollars on our electric bill through a 25 – year power purchase agreement with Spear Point Energy.

The Office successfully complied with over 460 NYS Accreditation best practice standards in the Law Enforcement, Corrections, Court Security and Civil Divisions and maintained a fully-accredited Sheriff's Office, one of only five Sheriff's Offices in New York State to hold that distinction.

We take seriously our Oath to protect and serve the Citizens of Seneca County along with our responsibility to expend public funds in a fiscally responsible manner. Each day, we remind ourselves that job-one we are here to protect and serve, a philosophy shared by all members of our Office. Equally important is the fact that as custodians of public funds, it is our responsibility to ensure those funds are expended in a fiscally prudent manner. Each and every day, we explore new ways of how we can deliver services the public expects while at the same time holding the line on costs. Our inmate garden project is just one example of how we offset food costs in the jail by growing the vegetables on site and at the same time achieving positive reinforcement with our inmates who see the fruits of their labor.

I would like to take this opportunity to Thank you and the Board of Supervisors for your continued support of the Seneca County Sheriff's Office and for providing us with the funding necessary to accomplish our mission. Last, but certainly not least, to the Citizens of Seneca County for their support and well wishes for our successes over the past year.

Jack S. Stenberg
Seneca County Sheriff



2013 Seneca County Sheriff's Office

ANNUAL REPORT

DEDICATED IN MEMORY TO TERI DURSO and SYLVESTER "TUT" CAMPESE

Teri began her career at the Sheriff's Office on September 15, 1977 and performed a number of jobs during her tenure. Her duties included Temporary Dispatcher, Part-time Matron, Line tender and Timekeeper for the Dive Team and Senior Typist. Teri was responsible for years for paying all the bills for the Sheriff's Office and reconciling the accounts. As Senior Typist in the Records Division, Teri was in charge of handling all pistol permit transactions and running an efficient records unit. Teri retired on August 17, 2011, after a distinguished 34 year career. She will be

fondly remembered and missed by all who knew and worked with her.



Sylvester "Tut" Campese began his career with the Seneca County Sheriff's Office on May 6, 1985 as a Corrections Officer within the Corrections Division. During his tenure, Tut did just about every job in Corrections. From booking inmates into the facility to doing what he loved best – cook – Tut did it all. Tut had his own unique style for working in the jail and all who knew him from inmates to fellow workers marveled at his ability to talk to anyone. He set many a young person on the right path in life

after interacting with him while in jail. His wit and keen sense of humor has been sorely missed by everyone. Tut entered into a well-deserved retirement on May 31, 2010 to spend time with his loving family.

*To live in hearts we leave behind
Is not to die.
~Thomas Campbell, "Hallowed Ground"*

GOALS & ACHIEVEMENTS

- Generated \$580,103.46 by in-boarding Federal and out of County inmates into the Correctional Facility during 2013.
- Since in-boarding of Federal and out of County inmates into the Correctional Facility began in April 2009, **we have generated over \$3 million dollars** which has been deposited directly into the County General Operating Fund to help offset taxes.
- As a result of a voter approved referendum in November 2012, the Sheriff's Civil Division was relocated from the County Office Building in Waterloo, New York to the Law Enforcement Center (LEC) in Romulus, New York on January 1, 2013.
- Successfully complied with annual NYS Accreditation certification requirements covering over 460 best practice standards in the Law Enforcement, Corrections, Civil and Court Security Divisions.
- Hosted two NYS Division of Criminal Justice Services (DCJS) in-service training courses which brought attendees to Seneca County and the LEC from all across New York State.
- Put two new drug return kiosks in service; one at the County Office Building, the other at the Law Enforcement Center which allows residents to safely dispose of unwanted, outdated unused medications at any time throughout the year.
- Turned the switch to on for a 845 KW solar electric field at the Law Enforcement Center made possible with a \$1 million dollar rebate from NYSERDA – **at no cost to taxpayers.**
- Graduated the largest Basic Corrections Academy class ever hosted by the Sheriff's Office – 18 students representing four surrounding Sheriff's Correctional Facilities.
- Deployed new state of the art technologies in traffic enforcement and accident reconstruction capabilities.
- Enhanced on-site training suite with new SMART board technology.

- During 2013, over 23,000 visitors to the Seneca County Sheriff's Office interactive website. Launched MOBILE PATROL app which allows iPhone and Android smart phone users to see and search in real time inmates incarcerated in the Correctional Facility, Registered Sex Offenders living in Seneca County and a variety of other services from the Sheriff's Office.
- Successfully brought to a conclusion the cold case against Karl Karlsen for killing his son in 2008 and we continue to assist the Calaveras County Sheriff & District Attorney's Office in its investigation of the tragic death of Karlsen's first wife, Christina in 1991.
- Obtained and put into service body armor for our canines; IZAK and AKEN.
- Acquired, retrofitted and put into service a Sheriff's Mobile Command Center for use at major incident scenes.
- Saved over \$90,000 in direct inmate costs during past two years by utilizing electronic online bail release service which allowed over 190 inmates to be released on bail that otherwise would have been confined to jail awaiting bail.
- Acquired a new 2013, twenty-three foot Boston Whaler boat from the NYS Office of Parks and Historic Preservation for use in navigation enforcement on our waters.
- Obtained over \$300,000 in Federal, State, Local grants and reimbursements for services.

SENECA COUNTY SHERIFF'S OFFICE

GOALS and OBJECTIVES for 2014

GOAL ONE:

Continue to enhance specialized units by:

- Road Patrol Division:
 - Update existing Automatic Electronic Defibrillator's (AED) inventory by adding three new units per year for deployment to road patrol deputies.
 - Develop/deploy "Roll call or specialized" training sessions for all uniformed road patrol members.
- Emergency Response Team (ERT)
 - Continue ERT monthly pre-planning/exercise training.
 - Procure specialized ERT training at State Training Center for all ERT members.
- Narcotics Division:
 - Improve/procure specialized technical equipment utilized in narcotics investigations.
 - Continue aggressive enforcement of heroin and opiate related offenses
 - Continue to develop strong working relationships with local, state and federal law enforcement partners.
- Criminal Investigations Division:
 - Procure forensic technical equipment utilized in criminal investigations.
 - Train CID/Narcotics investigators in use of forensic technical equipment.
 - Enhance forensic interviewing of children training for CID investigators.
 - Continue partnerships with Victim Services such as Safe Harbors of the Finger Lakes and the Seneca County Child Abuse Review Team.
 - Develop and implement a computerized LEADS Desk RMS system.

GOAL TWO:

Establish new community outreach programs:

- Research, develop and deliver a Citizens Police Academy utilizing existing personnel.

- Make necessary plans to have a “Sheriff’s Open House” featuring all SCSO Divisions.

GOAL THREE:

Continue to deliver cost effective mandatory in-service training for all members in the Law Enforcement Division.

GOAL FOUR:

Improve operational efficiency by:

- Continue to explore/field test new Records Management System (RMS) software
- Explore feasibility of new RMS software for Civil Division.

GOAL FIVE:

Continue annual compliance requirements for all New York State Accreditation Programs in all Sheriff’s Divisions.

REPORTS FROM DIVISIONS

Administration Division



The Sheriff's Administration Division is comprised of the Office of Sheriff, Undersheriff, Chief Deputy, Fiscal Services, Payroll, Records, Training and Administrative Support Staff.

The Sheriff as Chief Executive Officer is responsible for the overall management and command control of the Seneca County Sheriff's Office. The Sheriff is duly elected by the registered voters in Seneca County and serves a term of four years. Seneca County Sheriff Jack S. Stenberg is currently serving in his second year of his second term of office.

The Seneca County Sheriff's Office provides around the clock service, therefore, at all times, is under the command direction of the highest ranking command officer on duty.



Assisting and empowered to act in the Sheriff's absence is the Sheriff's appointee, the Undersheriff. Undersheriff Gary S. Sullivan who is second in command of the Seneca County Sheriff's Office and serves at the pleasure of the Sheriff. The Undersheriff is responsible for direct command oversight of all Sheriff's Divisions. Undersheriff Sullivan serves as Program Manager of all New York State Accreditation Honors currently held the Sheriff's Office and manages day to day compliance of such programs.

The next ranking member of the Sheriff's Administration is the Chief Deputy John Cleere, who occupies a competitive civil service position and is authorized to act in the absence of both the Sheriff and Undersheriff.

Chief Deputy Cleere, a 28 year veteran of the Sheriff's Office, was promoted in January 2014 after an accomplished tenure serving as Lieutenant in charge of the Criminal Investigations Division where he and his unit were responsible for solving several high profile criminal cases



Road Patrol Division

The Sheriff's uniform road patrol is the most visible of all Sheriff's Divisions and is responsible for providing police services to the residents of Seneca County, twenty four hours a day, seven days a week. The Road Patrol is comprised of thirteen full time and two part-time uniformed deputy Sheriff's, who are supervised by five (5) Sergeants and one Lieutenant, through a chain of command directly to the Sheriff. The uniform Road Patrol Division patrols approximately 330 square miles of roadways in Seneca County throughout the year.



Sheriff's deputies respond to a multitude of assignments which are called into the Seneca County Emergency Communications Center (E-911) ranging from a simple disabled vehicle or hazardous road condition to a serious motor vehicle accident or even a homicide. Members assigned to the uniform road patrol division also staff specialized units such as accident reconstruction, emergency response team, underwater search and recovery, narcotics and explosive detector canine teams, DARE instructors, drug recognition experts, child safety seat and operation safe child technicians, commercial vehicle enforcement and navigation.

Every tour of duty for the uniform road patrol begins with a roll call briefing conducted by the duty supervisor wherein critical information is exchanged between Sheriff's components such as the criminal investigations division or from other outside law enforcement agencies and State fusion and counter-terrorism centers. Uniform road patrol members are kept abreast of up to date crime trends in their respective patrol zones and officer safety alerts. These roll call sessions provide the uniform road patrol deputy with up to date information which allows them to make Seneca County a safer place to live and work. At the conclusion of the roll call briefing, deputies travel to their respective patrol zones and patrol proactively. Deputies respond to any calls for service within their respective patrol zone and those of adjoining patrol zones where they conduct criminal investigations and enforce vehicle and traffic laws.

On June 13, 2013, perhaps the single most unnerving call an officer can respond to is one involving an emotionally disturbed person. Such was the case when Deputy Michael Felice

responded to a Town of Waterloo family's plea for assistance involving their son, who they reported had not taken his psychotropic medications and was out of control. Deputy Felice arrived shortly before his back up and engaged the individual in a conversation when all of a sudden the suspect began striking Deputy Felice repeatedly in the face with his fists. Deputy Felice attempted to subdue the suspect even firing his Taser which had no effect. The suspect continued his assault on Deputy Felice and just prior to passing out from the repeated blows to the face and head, Deputy Felice made the ultimate life and death decision to fire his service weapon at the suspect. One round struck the suspect in his arm and ended the assault. The suspect was taken into custody and treated and released from a local hospital. Ironically, the suspect, on parole from a prior rape charge had removed his electronic ankle bracelet earlier in the day. The actions of Deputy Felice were reviewed by the Seneca County District Attorney's Office who determined that the use of deadly force was authorized based on the facts and circumstances of the case and cleared him of any wrongdoing. One of the most gratifying parts of this case, if there are any, is the fact that the Deputy followed Sheriff's policies and protocol and along with his training as a result of undergoing NYS Accreditation he was justified in his actions.

During 2013, the uniformed road patrol division responded to 11,030 calls for service, investigated 606 motor vehicle accidents, conducted 3,551 traffic stops, issued 1,511 uniformed traffic tickets for 1,943 violations and logged 384 criminal arrests of which 31 were felonies and 353 were misdemeanors or violations.

2013 marked the first full year of completion of a pilot program in which all marked Sheriff's patrol cars were equipped with wireless computer capabilities. Deputies can now complete all their required reports, access Federal and State computerized databases, perform record checks for wanted and missing persons directly from their patrol vehicles. This pilot program produced the anticipated results of deputies being able to complete their required reports from their marked cars and increased productivity enabling them to spend more time on the road rather than in the office completing reports.

CANINE UNIT

Within the uniform road patrol division is the canine unit. This unit is comprised of a uniform sergeant and deputy as certified canine handlers and two German Shepherds, both are certified in patrol tactics and searches, and each has one particular area of expertise, such as, narcotics "AKEN" or explosive detection "IZAK". Both the handler and canine are utilized for routine patrol work and each answers calls for service during



Deputy John Fowler and
K9 "IZAK"

their scheduled tours of duty. Both canine teams are available 24 hours a day/7 days a week for call out response to any law enforcement agency in Seneca or surrounding Counties who requests their service.

The Canine unit was extremely busy in 2013 in that they responded to ninety -three requests for assistance, 46 directly from the Sheriff's Office and 47 requests from other law enforcement



K9 "AKEN" and Sgt. Michael Rhinehart displaying heroin and cash found during search warrant execution

agencies. Handlers and their canines participated in over 250 training hours during 2013. Our newest K-9 "AKEN" (Narcotics Detector) and his handler Sgt. Michael Rhinehart assisted our Narcotics Unit in the execution of all drug related search warrants executed in 2013.

UNDERWATER SEARCH AND RECOVERY UNIT (USRT)

The USRT is comprised of members of the Road Patrol and Corrections Divisions and one member of a Seneca County Fire Department. During 2013, the USRT responded to one prolonged search/rescue/recovery operation on Cayuga Lake during the Memorial Day weekend. A twenty-two year old, Cornell College student took float in a canoe during the early morning hours and failed to return. An exhaustive ground search was conducted by fellow students at Cornell University covering both shores of Cayuga Lake with negative results. A search/rescue/recovery operation was conducted by the Sheriff's Office, with assistance from the New York State Police, water and aviation assets and several local fire department water/rescue units. The search failed to locate Chris Dennis and this case remains an open investigation. Our heartfelt condolences go out to the Dennis family. The USRT conducted several training sessions during 2013 and two new propulsion scooters were put into service paid entirely with funds from a Homeland Security Grant.

EMERGENCY RESPONSE TEAM (ERT)

The Sheriff's ERT unit assisted with the execution of several narcotics search warrant details throughout Seneca County during 2013. The ERT also took part in pre-planning exercises at several high profile targets located in Seneca County.

ACCIDENT RECONSTRUCTION UNIT (ARU)

The accident reconstruction unit comprised of specially trained members of the road patrol and criminal investigations divisions. A new state of the art laser total station purchased with funding from a Homeland Security Grant was put into service which replaced a decades old Nikon total station. All

members of the ARU underwent extensive training on the deployment and use of this new technology. During 2013, the ARU was called into service on four occasions to laser total map three crime scenes and one fatal motor vehicle accident. In 2014, ARU has been tasked with pre-mapping major accident prone roadways and intersections.



NAVIGATION UNIT

In the last quarter of 2013, the Sheriff's Office took delivery of a 2013 Boston Whaler and trailer which is on loan from the New York State Office of Parks, Recreation and Historic Preservation at no cost to tax payers. This boat will complement the 2007 Pro-Line and 2006 Kawasaki Jet Ski currently in service and will allow our Navigation Unit to have assets on both Cayuga and Seneca Lakes during the 2014 boating season.

During 2013, the Sheriff's Office sponsored and delivered five (5) Boater Safety classes at the LEC which provided State certification to operate boats and Jet Ski's to over 125 students. The operating budget for the Navigation Division is off-set by up to a 50% matching funds from the NYS Office of Parks, Recreation and Historic Preservation. In addition, the Sheriff's Office is eligible for the second year in a row to up to a \$30,000 grant from the NYS Canal Corporation for operating funds of the Navigation Unit.

During 2013, the Navigation Unit operated for 69 days during the boating season totaling 927 man hours and completed 35 hours of training. During 2013, the Navigation Units not only had

a visible presence on Cayuga and Seneca Lakes and the Seneca-Cayuga Canal, but also responded to 26 calls for service ranging from an overdue boater to a drowning incident.

We fully anticipate staffing a boat on Cayuga and Seneca Lakes during the 2014 boating season.

WARRANT UNIT

The warrant unit received 147 new arrest warrants during 2013 of which 83 were executed and 62 were vacated or recalled by the Court(s).

Criminal Investigation Division

The Criminal Investigations Division (CID) is comprised of four specially trained investigators supervised by a Lieutenant. The Division conducts background investigations of proposed new employees along with conducting in-depth criminal investigations which enables uniformed road patrol deputies to devote their time responding to calls for service from the community.

In 2013, The Criminal Investigations Division opened 491 criminal investigation cases which resulted in 114 persons being charged with committing over 263 crimes and recovered over \$17,000.00 in stolen property which was returned to their rightful owners.

The Division is also responsible for the management of registered Sex Offenders who live outside of the incorporated Village of Waterloo and Town of Seneca Falls. Specially trained investigators are responsible for verifying addresses of Registered Sex Offenders to ensure they are complying with requirements of New York State Law and pay unannounced visits to Sex Offenders to monitor compliance. Throughout 2013, members of the Criminal Investigation Division conducted unannounced spot checks on Sex Offenders living in Seneca County to ensure their compliance with applicable laws.



Press Conference announcing conviction of Karl Karlsen

In 2013, the members of the CID continued to work on the Karl Karlsen Murder case assisting the District Attorney's Office with all facets of grand jury, hearings and court appearances. In December 2013, Karlsen was sentenced to 15 years to life for the murder of his son Levi. Seneca County Sheriff's Investigators continue to assist the Calaveras County District Attorney's Office who are investigating the death of Karlsen's first wife Christina who died in a

fire in 1991 in California.

In June 2013, during the early morning hours Seneca County Sheriff's Deputies were called to a shots fired call in the Town of Waterloo. Upon arrival, deputies found, a sixty-one old dead from an apparent gun-shot wound. An exhaustive investigation conducted by Sheriff's

Investigators assisted by the New York State Police resulted in the arrest of a suspect on August 22, 2013 on the charge of Murder in the 2nd degree. The case is currently awaiting trial.

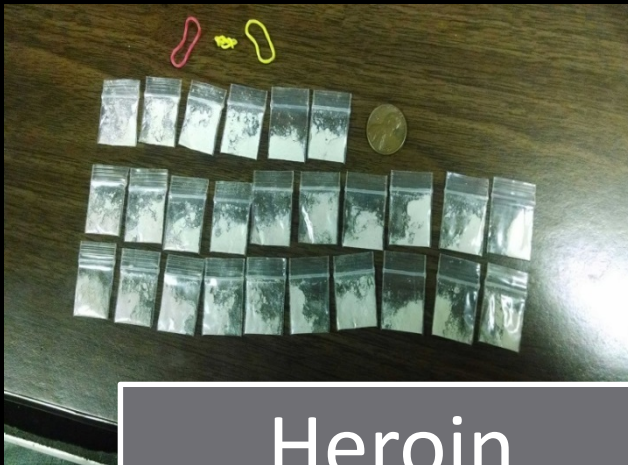
Narcotics Unit

In 2013, the Narcotics Unit continued to build on its success from 2012. One full time investigator and one full time deputy, supervised by the CID Lieutenant receive drug information from a variety of sources; developed on their own as a result of tracking down leads from other Sheriff's components; from a toll free drug hotline established and maintained by the unit; via a crime tip link on the Sheriff's website or mobile phone app; or from other area police agencies.

In 2013, the Narcotics Unit opened 134 criminal narcotics investigation cases, of which 68 were closed by the arrest of 46 males and 29 females. Members of the Unit executed 13 search warrants and recovered over nine thousand dollars from drug dealers.



Bundles of Heroin seized



Heroin

2013 saw an explosion of heroin possession and sale cases investigated by the unit. Without question, heroin and prescription pill cases are the main focus of the Narcotics Unit. The Unit enjoys a cohesive working relationship with the New York State Community Narcotics Enforcement Team (CNET), the US Drug Enforcement Agency (DEA), and the Waterloo and Seneca Falls Police Departments. Members of the Unit meet regularly with our law enforcement partners to review intelligence reports and conduct investigations.

Juvenile Aid Bureau

The Juvenile Aid Bureau (JAB) is a unit within the Criminal Investigations Division and is responsible for the investigation of all juvenile related crimes. The JAB is also tasked with

developing and presenting the majority of public service programs, including the successful DARE program administered by the Sheriff's Office.

During 2013, the JAB had contact with 39 juveniles engaged in criminal activities and either petitioned the offenders into Family or Criminal Court or sought out appropriate treatment modalities to modify juvenile behavior.

Welfare Fraud Unit

The Welfare Fraud Unit is comprised of one part time investigator assigned to the Seneca County Department of Social Services. During 2013, the unit opened 352 case referrals and made 14 arrests representing \$31,280.00 in recovered benefits those persons were not entitled to receive.

Corrections Division

The Corrections Division is comprised of forty three (43) Corrections Officers supervised by Eight (8) Sergeants, One (1) Lieutenant and One (1) Chief Administrative Officer. The Corrections Division is responsible for housing all inmates committed by the Courts to the Custody of the Sheriff. Within the Division are the Food Services, Medical and Mental Health units which complement and support the overall mission of the Corrections Division.

During 2013, 788 persons were committed to the Correctional Facility by the Courts and of those were 605 males and 183 female defendants. Corrections staff logged 979 transport missions, which included; 424 to and from local courts; 154 for medical purposes; 126 from local police and probation; 117 Federal and 60 for mental health purposes and 98 other related transports. The Food Services unit served over 90,505 meals while the Corrections Medical Unit conducted 559 medical assessments and the Mental Health Unit conducted 510 mental health screenings.

In-boarding of inmates from all sources during 2013 generated \$580,103.46. Since in-boarding of inmates began in February of 2009, the Seneca County Sheriff's Office has generated a total in-boarding revenue of \$3,133,428.46 through December 31, 2013 which has been deposited directly into the County General Fund.

The inmate garden program started in 2012 to give inmates an opportunity to perform a worthwhile project while incarcerated expanded in 2013. Inmates under the supervision of Corrections staff planted, maintained and harvested produce throughout the summer in an effort to reduce food costs in the correctional facility while at the same time providing inmates



with a healthy alternative rather than “sitting doing time.” During 2013, our expanded garden project yielded 567 pounds of vegetables of which 408 pounds were used by kitchen staff in the preparation of meals for inmates. We were able to donate 159 pounds of vegetables to the Community Action Program in Waterloo; House of Concern in Seneca Falls and the Ovid Food Pantry in Ovid as part of “giving back to the community.”

Inmate programs are offered to sentenced and un-sentenced inmates. Some of these programs are:

- Educational programs
- Christian religious services
- Non-denominational religious services
- Addictions Counseling
- Mental Health Services
- Anger Management
- Parenting Classes
- Workforce development
- Alcoholic Anonymous
- Inmate Garden Project
- Transitions program sponsored by BOCES to assist inmates with life after jail
- Narcotics Anonymous
- Inmate work program

During 2013, the Corrections Division with support from other SCSO components hosted and delivered a mandatory seven (7) week New York State Basic Correction Officer Academy. Our certified trainers graduated a total of 18 students, representing the Seneca, Ontario, Livingston

and Wayne County Sheriff's Office's which was the largest class ever hosted and delivered at the Sheriff's Office. By hosting and delivering this training locally we have saved the County thousands of dollars in course registration, overtime and related expenses. The Seneca County



Sheriff's Office continues to be the premier training agency for Corrections Officers starting their careers in the Corrections Divisions of their respective Sheriff's Office. This is the seventh Basic Corrections Officer Training Academy sponsored by the Seneca County Sheriff's Office during Sheriff Stenberg's term of office.

Civil Division

In November 2012, registered voters in Seneca County overwhelmingly approved a referendum allowing the Sheriff's Civil Division to be moved from the County Seat in Waterloo to the Seneca County Law Enforcement Center (LEC) in Romulus, New York. In January 2013, the Civil Division opened its doors for business at the LEC.

The Seneca County Sheriff's Office Civil Division is staffed with a Deputy Sheriff who is responsible for the day to day operations of the Division. Assisting the Deputy Sheriff in charge of the Civil Division is one full time clerk/typist and two part time Deputy Sheriffs. Revenue is received and disbursed through several sources, such as service fees, mileage and poundage (a percentage of income and property execution proceeds). All revenue collected by the Civil Division is forwarded to the Seneca County Treasurers' Office.

In 2013, the Civil Division collected revenues of \$447,246.63. From this the Sheriff's Civil Division turned over revenue of \$62,501.72 to the County Treasurer.

For the most part, most transactions conducted by the Division are done through the U.S. Mail or by telephone. In 2011, we expanded our electronic services to the public who may now pay civil judgments and assessments on line through a secure portal, alleviating the need to visit our Civil Office to conduct a transaction. We have seen an increase in the use of secure electronic transactions being conducted since this service was first introduced.

Records Division

The Records Division is the central repository of all records generated and received by the Seneca County Sheriff's Office. Civilian members of the Records Division respond to requests from the public for variety Sheriff's reports and documents through the New York State Freedom of Information Law, as well as being the first stop for all county issued Pistol Permits.

In 2013, the Records Division processed a record total of \$22,086.00 in insurance; FOIL requests; employment fingerprint and pistol permit fees.

We have received positive feedback from pistol permit holders who are happy that all pistol permit related forms are available on the Sheriff's website. The upswing in daily pistol permit transactions we first identified in 2012 continued into 2013.

During 2013, a record number of pistol transactions, 1695, were conducted by the Records Division. We do not anticipate any projected down turn in these numbers into 2014

Court Security Division

The Court Security Division provides all security related functions at the Seneca County Court House in Waterloo, New York. During 2013, Court Security personnel provided security services for six (6) criminal trials conducted in County Court. A major function of the Division is to ensure the safety and security of not only employee's, but to all who transact business in the Seneca County Court Complex on a daily basis. During 2013, Court Security personnel confiscated an assortment of over 2,200 firearms, knives, razors, scissors and other weapons from entering the Seneca County Court Complex. All Court Security Officers have completed the mandatory basic training requirements for Court Security Officers.

County Office Building Security Unit

The County Office Building (COB) Security Unit was established in 2011. 2013 was the second full year of operation of the unit, which is staffed with part-time Special Patrol Officers and Deputy Sheriffs all of whom are either retired law enforcement or state corrections officers. The COB security unit provides security services throughout the Seneca County Office Building and staffs a security checkpoint at the main visitor entrance. The COB security unit provides services through the use of random foot patrols throughout the COB on a daily basis in addition to the main visitor screening checkpoint. In 2013, COB security had 108,619 persons pass through the main security checkpoint which consists of an x-ray machine and magnetometer. COB security staff responded to 68 calls for service within the COB and vouchered and returned

or prevented 2,729 knives, 17 guns and 679 other types of contraband from entering the COB. COB staff also made seven arrests for persons who were either wanted by the Sheriff's Office or other local police agencies or for attempting to bring illegal substances through the security checkpoint.

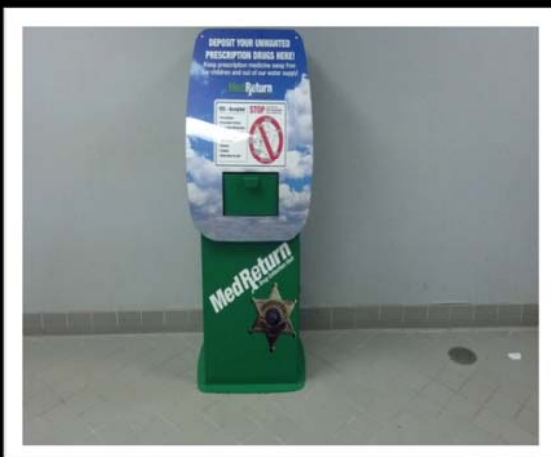
Training Unit

On-going in-service training is the foundation for everything we do at the Sheriff's Office. A well-trained staff enables performance to be measured with expectations while at the same time reducing liability exposure. In 2013, members of the Seneca County Sheriff's Office completed 9,272.25 hours of in-service, on-going training. Today, we are one of the most highly trained Sheriff's Office's in the State of New York.



Public Outreach

Throughout 2013, the Seneca County Sheriff's Office upheld our responsibility to be a part of our community. We continue to teach Drug Abuse Resistance Education (D.A.R.E.) to all 5th grade classes in Seneca County schools.



We have located two drug return kiosks, one in the County Office Building, the other in the lobby of the LEC which enables residents to safely dispose of unwanted, expired, unneeded prescription medications.