

# NYS Firearms License Request for Public Records Exemption

*Pursuant to section 400.00 (5) (b) of the NYS Penal Law*

I am:  **an applicant** for a firearms license  **currently licensed** to possess a firearm in NYS

Name \_\_\_\_\_ Date of Birth \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

Firearms License # (if applicable) \_\_\_\_\_ Date Issued \_\_\_\_\_

Licensing Authority / County of Issuance or Application \_\_\_\_\_

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**I hereby request that any information concerning my firearms license application or firearms license not be a public record.** The grounds for which I believe my information should **NOT** be publicly disclosed are as follows: *(check all that are applicable)*

**1. My life or safety may be endangered by disclosure because:**

- A. I am an active or retired police officer, peace officer, probation officer, parole officer, or corrections officer;
- B. I am a protected person under a currently valid order of protection;
- C. I am or was a witness in a criminal proceeding involving a criminal charge;
- D. I am participating or previously participated as a juror in a criminal proceeding, or am or was a member of a grand jury;

**2. My life or safety or that of my spouse, domestic partner or household member may be endangered by disclosure for some other reason explained below:** *(Must be explained in item 5 below)*

**3. I am a spouse, domestic partner or household member of a person identified in A, B, C or D of question 1.**

*(Please check any that apply)*

A \_\_\_\_\_ B \_\_\_\_\_ C \_\_\_\_\_ D \_\_\_\_\_

**4. I have reason to believe that I may be subject to unwarranted harassment upon disclosure.**

**5. *(Please provide any additional supportive information as necessary)***

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**I understand that false statements made herein are punishable as a class A misdemeanor. I further understand that upon discovery that I knowingly provided any false information, I may be subject to criminal penalties and that this request for an exemption shall become null and void.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

## **NYS Firearms License Request for Public Records Exemption**

The form may be found and printed from the Seneca County Sheriff's Office website at <http://sheriff.co.seneca.ny.us>

CLICK on Divisions tab

CLICK on Records Divisions tab

CLICK on Pistol Permits menu bar

If you do not have access to the internet, a hard copy of the form may be obtained from the following locations:

- Seneca County Sheriff's Office – Records Division, 6150 State Route 96, Romulus, New York 14541 (Monday through Friday, except Legal Holidays between the hours of 8:00 AM and 4:00 PM)
- Office of Seneca County Clerk – Seneca County Office Building, 1 DiPronio Drive, Waterloo, New York 13165 (Monday through Friday, except Legal Holidays between the hours of 8:00 AM and 5:00 PM)
- New York State Police, Waterloo Barracks, 8153 Waterloo-Geneva Road, (Route 5&20), Waterloo, New York 13165

Completed forms must be returned **with an original inked signature** to the Seneca County Sheriff's Office by one of the following methods:

- By United States Mail to the following address:

Seneca County Sheriff's Office

Attention: Records Division

6150 State Route 96

Romulus, New York 14541

- By drop off to the Seneca County Sheriff's Office – Records Division (Monday – Friday, except Legal Holidays, between 8:00 AM – 4:00 PM)
- By drop off to the Seneca County Sheriff's Office, County Office Building Security Desk, located at the Seneca County Office Building, 1 DiPronio Drive, Waterloo, New York 13165 (Monday through Friday, except Legal Holidays, between 8:00 AM – 5:00 PM)